

FOOTHILL INTERMEDIATE- INSTRUCTIONS FOR COMPLETING GRADE REPORT FORMS

1. The computer will accept THREE comments per student. Comments are listed below. **Comments are required for every failing grade.**
2. Electives will continue to receive a P (pass) NC (fail) grade. Remember your aides.

Report Card Comments

Comment Codes

- A - DOING EXCELLENT WORK
- B - EXCELLENT EFFORT
- C - MAKING STEADY PROGRESS
- D - HAVING DIFFICULTY WITH CONCEPT
- E - WORKING BELOW GRADE LEVEL
- F - TARDY AND ATTENDANCE PROBLEMS
- G - BOOKS AND SUPPLIES NOT PRESENT
- H - POOR ATTITUDE
- I - BEHAVIOR PROBLEM IN CLASSROOM
- J - NEEDS EXTRA HELP
- K - NON SUITS AFFECTING GRADE (MHS)
- L - SCORES POORLY ON TESTS
- M - TEACHER CONFERENCE NEEDED
- N - WORK NOT COMPLETED
- O - BASIC SKILLS NEED TO IMPROVE
- P - DOES NOT USE TIME WISELY
- Q - DOES NOT PAY ATTENTION
- R - NOT ENOUGH TIME FOR A GRADE
- S - NOT EARNING FULL CREDIT
- T - MODIFIED CURRICULUM

ANY QUESTIONS PLEASE ASK

1st Qtr progress 9/15-9/21
1st Qtr 10/13-10/19
2nd Qtr progress 11/17 - 11/20
2nd Qtr 12/14 - 12/17
3rd Qtr progress 2/8 - 2/11
3rd Qtr 3/9 - 3/15
4th Qtr progress 4/27 - 5/3
4th Qtr 5/26 - 6/4